

**DUCK LAKE WATER ASSOCIATION, INC.**  
**PO Box 1624, Omak, WA 98841-1624**

**Meeting Minutes**

A Meeting of the Board of Directors was held, **November 1, 2023**, at 5:04pm, located at Omak City Hall.

**Board Members Present**

Floyd Covey, President  
Wayne Wells, Vice President  
Dave Mundinger, Director  
Talana Lay, Director/Secretary/Treasurer  
Duane Hammer, Director

**Board Members Absent**

Megan Azzano, Director  
Jeremi Judd, Director

**Call to Order**

President Floyd Covey called the meeting to order at 5:04pm. A quorum was present.

**Approval of Minutes**

September 12, 2023, minutes were read. A motion was made by Wayne and seconded by Dave to approve the minutes as written. Motion carried.

**New Business Discussions -**

Grant CBO27753 amendment was discussed. DOH offered additional grant funds of \$45,000. A motion was made by Dave and seconded by Wayne to approve the grant amendment and accept the \$45,000 additional funding. Motion carried.

Paying off Johnson Creek Water Users Association's USDA loans #1, 3, 5, 7 and 9 was discussed. The total amount to be paid is \$33,161.36. The funds would be paid from Johnson Creek Water Users' Washington Federal bank account #3397001979. A motion was made by Wayne and seconded by Dave to approve the payoff of the loans. Motion carried.

Transferring funds between Johnson Creek Water's bank accounts was discussed. Transfer \$11,000 from Account 3399001340 (current bal. \$14,079.59) to Account 3397001979 (current bal. \$23,980.96). Balance of Account 3397001979 after \$11,000 transfer = \$34,980.96 minus \$33,161.36 for loan payoff = \$1,819.60 left in Account 3397001979  
A motion was made by Wayne and seconded by Dave to approve the transfer of \$11,000 from account 3399001340 to account 3397001979 to payoff USDA loans. Motion carried.

Also discussed was making a payment to the DOH's Office of Drinking Water loan. A motion was made by Talana and seconded by Wayne to make a payment to the Office of Drinking Water loan using the balance that is left in the three accounts at closing.

Travel Trailers hook to Duck Lake Water as a second residence was discussed. It was decided to contact members that have both a residence and travel trailer hooked to Duck Lake Water. Wayne will let them know that they must unhook the travel trailer from the water system or buy a new hookup.

Purchasing two new pumps to have on hand while the cost is low was discussed. One pump for Duck Lake Water and one for Johnson Creek Water. Wayne will purchase the pumps. A motion was made by Dave and seconded by Talana to approve the purchasing of two new pumps. Motion carried.

Holding regular board meetings quarterly was decided. We will hold meetings on the third Tuesday of the month. The meetings will be held at Omak City Hall at 6pm when possible.

**Next Meetings**

December 19, 2023

March 19, 2024

June 18, 2024

September 17, 2024 – Annual Membership Meeting

December 17, 2024

**Adjournment**

There being no further business, a motion was made by Wayne and seconded by Duane to adjourn the meeting at 6:40pm. Motion carried.

Respectfully submitted,

Talana Lay, Secretary/Treasurer