

DUCK LAKE WATER ASSOCIATION, INC.
PO Box 1624, Omak, WA 98841-1624

Meeting Minutes

A Meeting of the Board of Directors was held, **July 10, 2023**, at 11:00 am, located at the Omak City Hall.

Board Members Present

Floyd Covey, President
Wayne Wells, Vice President
Dave Mundinger, Director
Talana Lay, Director/Secretary/Treasurer

Also Present

Jeremi Judd, Johnson Creek Water Users President
Duane Hammer, Johnson Creek Water Users Member

Board Members Absent

Megan Azzano, Director

Call to Order

President Floyd Covey called the meeting to order at 11:00 am. A quorum was present.

Approval of Minutes

July 20, 2022 and September 13, 2022, minutes were read. A motion was made by Wayne and seconded by Dave to approve the minutes as written. Motion carried.

Discussions

Attorney Allie Driessen and paralegal Blake of Miller & Chase, PLLC, joined the meeting to discuss finalizing the Duck Lake Water-Johnson Creek consolidation. Attorney Driessen stated that more information is needed to see where Duck Lake Water (DLW) stands legally regarding the consolidation. Talana stated that we really need to get on with finalization, because there are Johnson Creek Water bills to send out, state and county agencies to notify. Wayne stated that new meters need to be installed and water is being wasted. No timeline was given by Attorney Driessen as to when we could expect a resolution to the consolidation.

Talana presented the financial reports. A motion was made by Wayne and seconded by Dave to approve the financial reports. Motion carried.

Odyssey Contracting was discussed. Odyssey still has to decommission the old wells at the new well house and clean up the rocks and debris they left at the well house and along Johnson Creek Road. Duck Lake Water will pay the bid price of \$9,900 out of pocket for the decommissioning of the wells.

The status of the two grants was discussed. Grant GVL24920 funds are exhausted. There is \$8,205.46 left in Grant CBO27753, which will pay PACE. Any other charges from PACE Engineering will be paid by Duck Lake Water.

Wayne, Dave and Talana calculated the inventory for the Asset Management Schedule required by Department of Health (DOH) Grant GVL24920. Duck Lake Water received \$40,000 from the

grant for the Asset Management Schedule.

The IRS waived the \$3,000 penalty for the wrong code that was being used by Leffel, Otis and Warwick P.S.

The Duck Lake Water Association Water Administrative Rules prepared by Rual Community Assistance Corporation in October 2019 were handed out.

New Business

Talana has been in contact with Clifton, Larson and Allen, CPA and has been quoted \$15,000 for them to do the single program audit that is required by DOH. A motion was made by Wayne and seconded by Dave to approve the \$15,000 quote. Motion carried.

Talana asked for approval by the board to get a debit card for Wayne since he has to purchase supplies and materials for the water system. A motion was made by Dave and seconded by Talana to approve getting a debit card for Wayne. Motion carried.

Talana let the board know that system manager/operator Melissa Ames-Tibbits received the Consumer Confidence Report (CCR). Talana handed out the CCR. The report was in a new colored illustrated format. The yearly cost of the new format is \$200. Melissa is asking the board of directors to approve the new format and the yearly cost of \$200. A motion was made by Dave and seconded by Talana to approve the new format and the yearly cost of \$200. Motion carried.

Next Meeting

TBD

Adjournment

There being no further business, a motion was made by Dave and seconded by Wayne to adjourn the meeting at 1:15pm. Motion carried.

Respectfully submitted,

Talana Lay, Secretary/Treasurer